State of North Carolina

Minutes

County of Madison

The Madison County Board of Commissioners met in regular session on Tuesday, May 12, 2026, at 7:00 p.m. at the Madison County Courthouse Temporary Facility located at 232 Carolina Lane, Marshall, North Carolina.

In attendance were Chairman Michael Garrison, Vice-Chairman Jeremy Hensley, Commissioner Matt Wechtel, Commissioner Bill Briggs, Commissioner Alan Wyatt, County Manager Rod Honeycutt, County Attorney Donny Laws, and Clerk Mandy Bradley.

The meeting was called to order by Chairman Garrison at 7:00 p.m. and the Pledge of Allegiance and moment of silence were observed with welcome by Chairman Garrison.

Agenda Item 1: Agenda Approval

County Manager Rod Honeycutt requested to amend the agenda as follows:

- Item 2e-Removal
- Item 2b-Move to Item 8c

Upon motion by Commissioner Wyatt and second by Vice-Chairman Hensley, the Board voted unanimously to accept the agenda for tonight's meeting. (Attachment 1.1)

Agenda Item 2: Consent Agenda

a. Tax Refunds and Releases (Attachment 2.1)
c. Motorola Solutions Service Agreement (Attachment 2.3)
d. Amended Internal Control Policy (Attachment 2.4)
f. Buncombe Madison Regional Hazard Mitigation Plan Resolution (Attachment 2.6)
g. HCA Engagement Resolution (Attachment 2.7)
h. Approval of April 14, 2026 (Regular) Meeting Minutes; April 16, 2026 (Special) Meeting Minutes; April 21, 2026 (Special) Meeting Minutes; April 28, 2026 (Special) Meeting Minutes

Upon motion by Commissioner Wechtel and second by Commissioner Wyatt, the Board voted unanimously that we approve the consent agenda as modified.

Agenda Item 3: Public Comment

Robin Chandler spoke regarding 9-1-1 records.
Mary Gibson spoke regarding Flock surveillance.

Upon motion by Commissioner Hensley and second by Commissioner Wyatt, the Board voted unanimously that we close public comment. (Attachment 3.1)

Agenda Item 4: Alan Wyatt, Commissioner

a. Proclamation Recognizing Emergency Medical Services Week

Commissioner Wyatt discussed the work of EMS and read the Proclamation Recognizing Emergency Medical Services Week into record with input provided from a Madison Medics representative.

Upon motion by Commissioner Wyatt and second by Vice-Chairman Hensley, the Board voted unanimously for approval for the EMS week for May 17-23, with discussion being had by the Board. A photo opportunity for EMS with the Board was provided with additional discussion being had. (Attachment 4.1)

County Manager recognized County Clerk's Week and Commissioner Wyatt read a card of appreciation into record with photo opportunity for the Clerk with the Board and discussion being had.

Agenda Item 5: Pat Hagerman, Transportation Director

Mr. Hagerman and Mark Lisenbee, Lead Transportation Driver provided an update regarding the Transportation Authority. Information discussed included revenue, ridership, and passenger trips.

County Manager Honeycutt provided additional information regarding the Transportation Authority and recognized Mr. Lisenbee for his service as well as read a Certificate of Appreciation into record, with photo opportunity provided with the Board.

Agenda Item 6: Kim Bellofatto, Library Director

Ms. Bellofatto presented and discussed an update regarding America250. Information provided included initiatives of the County for participation, and additional community events.

Agenda Item 7: Kary Ledford, Finance Officer

a. Budget Amendment #10

Ms. Ledford presented and discussed Budget Amendment #10.

Upon motion by Vice-Chairman Hensley and second by Commissioner Wyatt, with discussion being had, the Board voted unanimously to approve the financial budget amendment #10. (Attachment 7.1)

b. Financial Report

Ms. Ledford presented and discussed the financial report.

Agenda Item 8: Rod Honeycutt, County Manager

a. County Manager's Update

County Manager Honeycutt provided a power point presentation regarding the County Manager's update and answered questions from members of the Board with discussion being had by the Board and County Manager Honeycutt.

Information contained in the update included FEMA Public Assistance projects and funding, personal property debris removal and waterway debris projects, FY2026-2027 budget, Marshall Post Office, jail pod repair, Public Service Complex, Hot Springs Library, Highway 213 water and sewer projects, Hot Springs water project, covered arena project at the County's fairgrounds facility, Solid Waste transfer station floor refurbishment and convenience center upgrades.

b. County Board Appointments

Discussion was had regarding the Housing Authority Board and consideration of appointment. Upon motion by Vice-Chairman Hensley and second by Commissioner Wyatt, the Board voted unanimously that we appoint Andrew McKinney to the Housing Authority Board.

Discussion was had regarding the Transportation Authority Advisory Board and consideration of appointment of Rod Honeycutt as the economic development representative. Upon motion by Commissioner Wechtel and second by Chairman Garrison, the Board voted unanimously in favor.

Discussion was had regarding the Transportation Authority Advisory Board and consideration of appointment of Patrick Ward as the EOC or Emergency Management representative. Upon motion by Commissioner Wechtel and second by Commissioner Wyatt, the Board voted unanimously in favor.

Discussion was had.

c. Land of Sky Regional Council Digital Championship Grant Memorandum of Agreement

County Manager Honeycutt discussed the Land of Sky Regional Council Digital Championship Grant Memorandum of Agreement with additional information being provided by Clerk Bradley and Library Director Kim Belofatto.

Upon motion by Commissioner Wechtel and second by Vice-Chairman Hensley, the Board voted unanimously that we approve it. (Attachment 8.3)

Agenda Item 9: Adjournment

Upon motion by Commissioner Briggs and second by Commissioner Wyatt, with discussion being had, the Board voted unanimously to adjourn at 8:06 p.m.

This the 12th day of May 2026.

MADISON COUNTY

Michael Garrison, Chairman
Board of Commissioners

ATTEST:

Mandy Bradley, Clerk

Attachment 11

Madison County Board of Commissioners
Agenda
May 12, 2026

7:00 P.M. Meeting Called To Order
Pledge of Allegiance
Moment of Silence

1. Agenda Approval

2. Consent Agenda
   a. Tax Refunds and Releases
   b. Item Moved to Item 8c
   c. Motorola Solutions Service Agreement
   d. Amended Internal Control Policy
   e. Item Removed from Agenda
   f. Buncombe Madison Regional Hazard Mitigation Plan Resolution
   g. HCA Engagement Resolution
   h. Approval of April 14, 2026 (Regular) Meeting Minutes; April 16, 2026 (Special) Meeting Minutes; April 21, 2026 (Special) Meeting Minutes; April 28, 2026 (Special) Meeting Minutes

3. Public Comment

4. Alan Wyatt, Commissioner
   Proclamation Recognizing Emergency Medical Services Week

5. Pat Hagerman, Transportation Director
   Madison County Transportation Authority Update

6. Kim Bellofatto, Library Director
   America250 Update

7. Kary Ledford, Finance Officer
   a. Budget Amendment #10
   b. Financial Report

8. Rod Honeycutt, County Manager
   a. County Manager's Update
   b. County Board Appointments
   c. Land of Sky Regional Council Digital Championship Grant Memorandum of Agreement

9. Adjournment

Attachment 2.1

Tax Yr	Bill Number	Parcel #	Source Type	Adjustment #	Adjustment Reason	Date of Adj	Refund Recipient Name	Refund Address Line 1	Refund City	Refund State	Refund Zip Code	Jurisdiction	Refund Amount ($)	MADISON Portion Refund ($)	SOLID WASTE FEE	Fire District	Fire Refund ($)
MADISON Refunds																	
2018	000000907J9-2025-2025-0000-00	6297	REI	7239	Landlib error	4/2/2025 9:14:38 AM	BROTHERTON, NETTA K, TRUSTEE OF THE BROTHERTON FAMILY LIVING	2205 NAYLOR RD	HUNTSVILLE	AL	35801	MADISON	180.00	0.00	180.00		0.00
2025	000000616-2025-R025-0000-00	15185	REI	7248	Landlib error	4/7/2025 8:24:22 PM	CRECO, CHRISTOPHER J,	4714 HOWE ST	DURHAM	NC	27705	MADISON	180.00	0.00	180.00		0.00
2025	000000421-2025-2025-0000-00	15768	REI	7249	Landlib error	4/13/2025 10:29:06 AM	HOLT, JIMMY N,	642 TOLLEY HOLLOW ROAD	NEWPORT TN	TN	37821	MADISON	164.02	0.00	164.02		0.00
2021	000056974J-2021-2021-0000-00		IND	7245	Not in County	4/7/2025 5:04:35 PM	HUNTER, JEREMY	35 HOMEWARD DRIVE	WEAVERVILLE	NC	28787	MADISON	29.84	30.84	0.00		0.00
2021	000056974J-2021-2021-0000-00		IND	7245	Not in County	4/7/2025 5:04:35 PM	HUNTER, JEREMY	35 HOMEWARD DRIVE	WEAVERVILLE	NC	28787	MADISON	5.10	0.00	0.00	JUPITER FD	5.10
2022	000056974J-2022-2022-0000-00		IND	7244	Not in County	4/7/2025 5:03:50 PM	HUNTER, JEREMY	35 HOMEWARD DRIVE	WEAVERVILLE	NC	28787	MADISON	28.47	28.47	0.00		0.00
2022	000056974J-2022-2022-0000-00		IND	7244	Not in County	4/7/2025 5:03:50 PM	HUNTER, JEREMY	35 HOMEWARD DRIVE	WEAVERVILLE	NC	28787	MADISON	5.70	0.00	0.00	JUPITER FD	5.70
2025	000000913-2025-2025-0000-00	13164	REI	7250	Landlib error	4/22/2025 12:10:57 PM	PLEIMAN, HERBERT PAUL	PO BOX 293	BURNSVILLE	NC	28714	MADISON	180.00	0.00	180.00		0.00
	Subtotal												708.12	59.41	684.02		11.30

Authorization

Date: 5/6/2025

Date run: 5/6/2026 7:44:58 PM

Data as of: 5/6/2026 7:07:55 PM

TR-304 Bill Release Report

NCPTS V4

Report Parameters:

Release Date Start: **4/1/2026**

Release Date End: **5/1/2026**

Tax District: **ALL**

Default Sort-By: **Bill #,Taxpayer Name,Release Date,Billing Date,Operator ID, Release Amount**

Grouping: **No Grouping**

Bill #	Taxpayer Name	Bill Date	Release Reason	Operator ID (Name)	Release Date	Orig Bill Amount ($)	Release Amount ($)	Bill Amount after
0000001344-2018-2018-0000-00-REG	NORTON, DANNY JOE	8/15/2018	Exempt Property	APRIL	4/9/2026	262.48	262.48	0.00
0000017002-2023-2023-0000-00-REG	CRUZ, ARTURO	9/28/2023	Duplication	JESSICA WEST	4/20/2026	55.00	55.00	0.00
0000017002-2024-2024-0000-00-REG	CRUZ, ARTURO	11/1/2024	Duplication	JESSICA WEST	4/20/2026	39.60	39.60	0.00
0000017002-2025-2025-0000-00-REG	CRUZ, ARTURO	8/22/2025	Duplication	JESSICA WEST	4/20/2026	219.90	219.90	0.00
0000017558-2025-2025-0000-00-REG	WORLEY, JONATHAN LEE	8/22/2025	Assessed in Err	DIANA NORTON	4/24/2026	67.57	42.08	25.49
0000017565-2024-2024-0000-00-REG	BALL, CODY MICHAEL	11/1/2024	Not In County	APRIL	4/7/2026	2.42	2.42	0.00
0000568868-2025-2025-0000-00-REG	RAMSEY, TIMMY K. AND MELANIE	8/22/2025	Assessed in Err	DIANA NORTON	4/2/2026	19.80	19.80	0.00
0000569749-2023-2023-0000-00-REG	HUNTER, JEREMY	9/28/2023	Not In County	JESSICA WEST	4/7/2026	33.00	33.00	0.00
0000569749-2024-2024-0000-00-REG	HUNTER, JEREMY	11/1/2024	Not In County	JESSICA WEST	4/7/2026	25.30	25.30	0.00
0000569749-2025-2025-0000-00-REG	HUNTER, JEREMY	8/22/2025	Not In County	JESSICA WEST	4/7/2026	190.80	190.80	0.00
0000572793-2023-2023-0000-00-REG	EBH HOMES, LLC	9/28/2023	Homesite	JESSICA WEST	4/30/2026	583.90	116.76	467.14
0000572793-2023-2023-0000-00-REG	EBH HOMES, LLC	9/28/2023	Landfill error	JESSICA WEST	4/30/2026	467.14	180.00	287.14
0000572793-2024-2024-0000-00-REG	EBH HOMES, LLC	11/1/2024	Homesite	JESSICA WEST	4/30/2026	475.19	158.45	316.74
0000572793-2024-2024-0000-00-REG	EBH HOMES, LLC	11/1/2024	Landfill error	JESSICA WEST	4/30/2026	316.74	180.00	136.74
0000572793-2025-2025-0000-00-REG	EBH HOMES, LLC	8/22/2025	Homesite	JESSICA WEST	4/30/2026	475.19	158.45	316.74
0000572793-2025-2025-0000-00-REG	EBH HOMES, LLC	8/22/2025	Landfill error	JESSICA WEST	4/30/2026	316.74	180.00	136.74
0000573206-2024-2024-0000-00-REG	HESS, RICKY LEE	11/1/2024	Landfill error	JESSICA WEST	4/27/2026	3,465.18	180.00	3,285.18
0000573206-2024-2024-0000-00-REG	HESS, RICKY LEE	11/1/2024	INFORMAL	APRIL	4/28/2026	3,285.18	466.93	2,818.25
0000573206-2025-2025-0000-00-REG	HESS, RICKY LEE	8/22/2025	Landfill error	JESSICA WEST	4/27/2026	3,467.04	180.00	3,287.04
0000573206-2025-2025-0000-00-REG	HESS, RICKY LEE	8/22/2025	INFORMAL	APRIL	4/28/2026	3,287.04	467.21	2,819.83
0000574670-2025-2025-0000-00-REG	VASQUEZ-PEREZ, IRVING	8/22/2025	Adjustment	JESSICA WEST	4/17/2026	150.08	130.28	19.80
0000576978-2025-2025-0000-00-REG	MADDEN, EVETTA	8/22/2025	Landfill error	JESSICA WEST	4/22/2026	4,102.97	360.00	3,742.97
Subtotal							**3,648.46**	
Total							**3,648.46**	

MOTOROLA SOLUTIONS

SERVICE AGREEMENT

500 W Monroe St
Chicago, IL 60661
(800) 247-2346

Contract Number: USC000706820
Contract Modifier: R02-SEP-24 23:02:30

Date: 17-DEC-2025

Company Name:	Madison County Emergency Management
Attn.:	Chelsie Lewis
Billing Address:	Po Box 579
City, State, Zip Code:	Marshall, NC 28753
Customer Contact:	Chelsie Lewis
Phone:	828-649-3602

P.O.#:	N/A
Customer #:	1038706599
Bill to Tag#:	0008
Contract Start Date:	01-JUL-2025
Contract End Date:	30-JUN-2026
Payment Cycle:	MONTHLY
Currency:	USD

QTY	MODEL/OPTION	SERVICES DESCRIPTION	MONTHLY EXT	EXTENDED AMT
	LSV01S01107A	***** Recurring Services ***** ASTRO SYSTEM ESSENTIAL PLUS PACKAGE	$2,845.58	$34,146.96
			Sub Total	$2,845.58	$34,146.96
			Taxes	$199.19	$2,390.29
			Grand Total	$3,044.77	$36,537.25

SPECIAL INSTRUCTIONS - ATTACH STATEMENT OF WORK FOR PERFORMANCE DESCRIPTIONS

THIS SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA SOLUTIONS

I have received Applicable Statements of Work which describe the Services provided on this Agreement. Motorola's Terms and Conditions are attached hereto and incorporated herein by reference. By signing below, Customer acknowledges these terms and conditions govern all Services under this Agreement.

Michael Harris	Chairman	5/12/26
AUTHORIZED CUSTOMER SIGNATURE	TITLE	DATE

CUSTOMER (PRINT NAME)

Amber Seibert	Customer Service Manager	12/17/2025
MOTOROLA REPRESENTATIVE (SIGNATURE)	TITLE	DATE

Amber Seibert	704-557-2122
MOTOROLA REPRESENTATIVE (PRINT NAME)	PHONE

Company Name	:	Madison County Emergency Management
Contract Number	:	USC000706820
Contract Modifier	:	R02-SEP-24 23:02:30
Contract Start Date	:	01-JUL-2025
Contract End Date	:	30-JUN-2026

CONTRACT ADDENDUM

FOR CONTRACTS WITH ANY DEPARTMENT OF

MADISON COUNTY GOVERNMENT

CONTRACTOR: Motorola Solutions Inc

COUNTY DEPARTMENT: Madison County

SUBJECT OF CONTRACT: Maintenance Agreement

DATE/TERM OF CONTRACT: 7/1/25-6/30/26

Not withstanding any provision contained in the above-referenced Contract or Agreement which may be to the contrary, the following provisions are incorporated and shall apply, supplant and control:

Non-appropriation clause. Contractor acknowledges that Madison County is a governmental entity, and the contract validity is based upon the availability of public funding under the authority of its statutory mandate. In the event that public funds are unavailable and not appropriated for the performance of Madison County's obligation under this contract, then this contract shall automatically expire without penalty to Madison County thirty (30) days after written notice to Contractor of the unavailability and non-appropriation of public funds. It is expressly agreed that Madison County shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of this contract, but only as an emergency fiscal measure during a substantial fiscal crisis, which affects generally its governmental operations. In the event of a change in Madison County's statutory authority, mandate and mandated functions, by state and federal legislative or regulatory action, which adversely affects Madison County's authority to continue its obligations under this contract, then this contract shall automatically terminate without penalty to Madison County upon written notice to Contractor of such limitation or change in Madison County's legal authority.

Dispute Resolution/Jurisdiction Venue. Any dispute arising under this Agreement may be settled by mediation, and/or litigation, in the State of North Carolina in accord with such procedures as may be available to units of local government under state law. No other dispute resolution procedures shall apply. Jurisdiction for any legal proceedings concerning this contract or agreement shall be state courts in the State of North Carolina. Venue for such proceedings shall be Madison County.

No pledge of taxing authority. No deficiency judgment may be rendered against Madison County or any agency of Madison County in any action for breach of a contractual obligation under this contract. The taxing power of Madison County is not pledged directly or indirectly to secure any monies due under this contract.

No waiver of governmental immunity; Violation of law. Except for waiver of governmental immunity resulting from the execution of a valid contract, Madison County makes no other

waiver of governmental immunity. If any provision of the Contract or Agreement is in violation of any legal, statutory or state constitutional prohibition, then such provision(s) shall be unenforceable against Madison County.

Conflict of Interest. If this is a contract for design, engineering, contract administration or similar services, the Contractor will not enter into contracts or agreements with third parties that may present a potential for conflict of interest between Madison County and third parties regarding the subject matter of this Contract or Agreement.

Acceleration Clause. To the extent that any provision of the contract contains any acceleration of clause provision, said clause is deemed void and unenforceable.

Assignment of Rights. Neither party shall sign its rights under this contract without the express written agreement of the other party.

Indemnity, Hold Harmless, Assumption of Risk. To the extent that any provision of the Contract allows for any limitations on the Contractors liability, any waiver in the limits of the Contractor's liability, and/or any hold harmless or indemnification clauses in favor of the Contractor, those provisions are only effective and enforceable in the manner and to the extent provided by NC Law.

Default and Remedies. To the extent that any provision of the Contract addresses default and remedies, then those provisions are stricken in their entirety and are replaced with the following: "County and Contractor, in the event of default, shall have as remedies only those remedies provided by law relative to units of local government in the state of NC."

Compliance with. E-Verify requirements. As a condition of payment for services rendered under this agreement, Contractor shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if Contractor provides the services to the County utilizing a subcontractor, Contractor shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. Contractor shall verify, by affidavit, compliance of the terms of this section upon request by the County.

For the Contractor: Amber Seibert **Title:** Customer Support Manager

For Madison County: Michael S Harris **Title:** Chairman

This instrument has been pre-audited in the manner required by the local government budget and fiscal control act.

By: _____
Madison County Finance Officer

Attachment 2.4

Internal Control Policy: Coronavirus State and Local Fiscal Recovery Funds ("ARP/CSLFRF Award")

Amended

May 2026

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Definitions

- **Management** refers to employees who have direct responsibility for the day-to-day operations of the entity, including the implementation of internal controls. For the purposes of this policy, "management" includes the County Manager, Finance Officer, Madison County Department Directors.
- **Oversight Body**, as referenced in the Government Accountability Office's Standards for Internal Control in the Federal Government, refers to an appointed body designated to perform oversight at the direction of the governing board. The oversight body of a local government is, by default, the Board of County Commissioners.

Policy Overview and Purpose

Internal control is a process effected by an entity's oversight body, management, and other personnel that provides reasonable assurance that the objectives of an entity will be achieved. This policy outlines the internal control process established by Madison County (hereinafter "Unit") to provide reasonable assurances that the unit will expend ARP/CSLFRF award funds in compliance with governing laws and regulations. This document is adopted in accordance with the following directive from U.S. Treasury's Compliance and Reporting Guidance: "Per 2 CFR Part 200.303, your organization must develop and implement effective internal controls to ensure that funding decisions under the ARP/CSLFRF award constitute eligible uses of funds, and document determinations."[1]

Internal Control Framework:

The Unit's internal controls are modeled after the internal control framework set forth in the Government Accountability Office's Standards for Internal Control in the Federal Government (the "Green Book"). As described in the Green Book, Management is responsible for establishing and maintaining the internal control system in compliance with the duties outlined in this policy. The Oversight Body's primary role is to ensure management performs its internal control responsibilities. However, every employee bears some responsibility for the internal control process.

[1] U.S. Department of the Treasury, *Compliance and Reporting Guidance*, p. 8 (updated Sept. 20, 2022).

The Green Book Recognizes Five Components of Internal Control: Control Environment, Risk Assessment, Control Activities, Information and Communication, and Monitoring

The Unit understands that each component must be present and functioning for the internal control process to operate at the optimal level. The responsibilities tied to each of the components are discussed below.

1. Control Environment

The control environment is the foundation for all other components of internal control, providing discipline and structure. Management values integrity, ethics, and competence in all operations, including the administration of federal awards. Management communicates and reinforces its expectations throughout the organization. Examples of management's commitment to internal controls over expenditure of ARP/CSLFRF funds include, but are not limited to, the following:

- Management demonstrates a commitment to integrity and ethical values through its leadership, communications, personnel practices, and daily actions
- Management conducts ongoing risk assessments to identify internal control weaknesses that may negatively impact the proper administration of the ARP/CSLFRF award
- Management is committed to educating itself and staff on the compliance requirements tied to the administration of the ARP/CSLFRF award
- Management adopts policies necessary to ensure compliance with the Uniform Guidance and the ARP/CSLFRF award terms and conditions

2. Risk Assessment

Management is committed to identifying and managing the risks that may arise during the administration of the ARP/CSLFRF award. The risk assessment component of internal control involves management evaluating the risks the entity faces that could negatively impact its ability to achieve its objectives. These objectives include:

- **Operational Objectives:** All assets are appropriately safeguarded against risks of fraud, theft, loss, or abuse.
- **Reporting Objectives:** Finance systems and processes produce accurate and reliable financial reporting for federal award expenditures. The Units Schedule of Expenditures of Federal Awards (SEFA) is complete and accurate.
- **Compliance Objectives:** Ensure ARP/CSLFRF awards funds are expended in compliance with the award terms and conditions, federal and state law, and U.S. Treasury guidance.

Risk Identification

Management shall identify risks that may impair the Units ability to achieve its objectives. Management shall focus its risk assessment on areas of opportunity for employees to commit fraud. Specific areas and types of risk include:

- Rapid growth in operations
- Changes in personnel
- Organizational restructuring, such as centralizing or decentralizing
- New activities or service areas
- New or revised information systems
- New technologies in service delivery or information systems
- Changes in the operating or regulatory environment
- New or updated accounting and/or financial reporting practices

Uniform Guidance Compliance & Risk Identification

There are specific risks that arise in the administration of a grant award. Management will identify areas of risk that may impair the Units ability to comply with the ARP/CSLFRF award's terms and conditions and/or applicable state and federal law and regulations.
Specifically, the Unit will evaluate risks of non-compliance in the following compliance areas:

- Eligibility
- Allowable Costs/Cost Principles
- Period of Performance
- Financial Management
- Property Management
- Procurement
- Subrecipient Monitoring
- Program Income

Risk Analysis

Management shall determine the potential severity of liabilities associated with the risks identified by weighing the likelihood of occurrence against the degree of impact.

Likelihood × Impact = Risk Priority

After rating each risk for likelihood & impact, multiply to identify which risks are highest priority to control for.

Risk Priority

Likelihood					
5	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
	1	2	3	4	5
	Impact				

Priority Rank Scale	
Low	1 to 4
Moderate	5 to 9
High	10 to 19
Very High	20+

Risk Response

Management shall review the results of the risk analysis and determine whether to implement control activities to mitigate risks. Management will respond to identified risks in one of three ways:

- Accept the risk
- Reduce risk by implementing control activities to help prevent or detect issues
- Avoid the risk by not pursuing certain activities

Management shall consider the relative cost of implementing controls versus the benefit(s) offered in deciding whether to mitigate risk(s) through the implementation of control activities. When possible, control activities will be implemented to mitigate risks that rate "High" or "Very High" on the Likelihood/Impact scale.

3. Control Activities

Control activities are the actions taken by management to respond to risks that may prevent the entity from achieving its objectives. The internal control activities are either preventative or detective. The Unit uses a variety of control activities that support strong internal controls, including, but not limited to the following:

- Written policies and procedures
- Segregation of duties: separating authorization, custody, record-keeping, and reconciliation functions
- Authorizations to undertake projects/programs/expenditure
- Reconciliation of accounts and records
- Documentation and record-keeping
- Physical controls, including locks, physical barriers, and security systems to protect physical assets
- IT controls, including passwords, access logs, and firewalls to protect sensitive data and restrict access to electronic data and files
- Staff training
- A combination of the above

4. Information and Communication

The Unit communicates accurate and quality information to internal staff and personnel and to external stakeholders and community members.

Communication plays an integral role in the internal control system by helping to promote transparency regarding the use of public funds. Management shall be responsible for communicating internal control processes to those employees directly involved in finance and/or grant administration. Management will communicate its policies, procedures, and internal controls through various handbooks, programs, training, and electronic communication.

Information regarding pertinent policies, processes, and control activities will flow

down, across, and up the organizational structure. Internal control deficiencies should be reported upstream, with serious matters reported immediately to top-level management and/or to the governing board. Employees are required to report any critical issues within the internal control system to management as soon as possible after the discovery.

To ensure transparency regarding the use of ARP/CSLFRF funds, the Unit shall communicate quality information to community members and external stakeholders. The communication channels may include:

- Governing board members and management are willing to engage directly with community members and answer questions via email and/or provide updates during regularly scheduled meetings following the appropriate Public Records Request procedure as set forth by the Unit.

5. Monitoring

The Unit shall conduct ongoing monitoring of the internal control system to identify its strengths and weaknesses. Internal and external audits will be conducted pursuant to federal and state law. These audit processes will test the effectiveness of internal controls over federal and state awards.

Internal Controls and Uniform Guidance Compliance

Financial Management, 2CFR § 200.302

Overview:

Each unit must have a financial management system in place to satisfy the requirements set forth in 2 CFR 200.302. A unit may rely on existing accounting processes and procedures, provided such processes adequately track the obligations and expenditures of ARP/CSLFRF funds.

Objectives:

Ensure compliance with the following requirements set forth in 2 CFR 200.302, as follows:

1. Trach all federal award received and related expenditures separately for each federal program
2. Provide accurate, current, and complete financial data to enable the disclosure of the results of each federal award
3. Identify the source and application of funds (i.e. the system must be able to track authorizations, obligations, disbursements, and tie any expenditures to eligible uses of ARP/CSLFRF funds
4. Maintain control over, and accountability for all funds, property, and other assets
5. Compare budgeted amounts with actual expenditures
6. Expenditures must be supported by the Unit's written procedures for determining the allowability, reasonableness, and allocability of costs. (A written Allowable Cost/Cost Principles Policy is required)

Control Activities:

- A recommended practice is to set up a grant project ordinance to separately account for and track expenditures of ARP/CSLFRF funds
- Utilize a financial management system that meets the standards outlined in 2 CFR 200.302

Segregation of Duties:

Duties and functions related to financial reporting are segregated to ensure no one person has control over all parts of a financial transaction.

Documentation:

Documentation of financial transactions is complete and accurate and facilitates tracing the transaction from authorization and initiation through disbursement.

- The Finance Officer shall ensure that, at a minimum, accounting records evidencing authorizations, obligations, and expenditures of ARP/CSLFRF funds are created and retained according to record retention requirements.
- Source documentation is retained, including paid invoices, payrolls, time and attendance records, contracts, and subaward documents.

Reporting:

The County Manager, or such employee as directed, shall prepare monthly reports for the governing board that includes updates for grant project expenditures and a comparison of budget to actuals.

Reconciliation:

General ledger and subsidiary ledgers used to account for the receipt and disbursements of ARP/ CSLFRF funds are reconciled monthly against account balances by someone who does not have record-keeping/bookkeeping functions.

Communication and Monitoring:

The Finance Officer is responsible for communicating the financial management requirements and associated control activities to the appropriate personnel. All employees within the finance and accounting office have responsibility for internal controls, including the ongoing assessment of the effectiveness of internal control activities over the financial management system.

Eligibility (See Award Terms and Conditions for ARP/CSLFRF Eligibility Requirements)

Overview:

The unit is responsible for ensuring ARP/CSLFRF funds are expended on eligible projects and programs. The process for making eligibility determinations is described in the Units Eligible Use Policy.

Objectives:

1. Ensure that supported projects and programs under the ARP/CSLFRF are eligible under one of the expenditure categories. Eligible uses include projects identified in the Final Rule that fit within one of the four eligible use categories: COVID-19/Negative Economic Impacts, Revenue Replacement, Premium Pay, Investment in Necessary Broadband and Water/Sewer Infrastructure.
2. Document eligibility review and project determinations.
3. Establish processes to ensure funds are not expended on ineligible uses. Prohibited uses include bulk deposits into pension funds, debt services, replenishing financial reserves, the satisfaction of settlements and judgements, support for programs that undermine the effort to stop the spread of COVID-19, and any use that would violate state or local law.

Control Activities:

- **Eligible Use Policy:** The Unit has adopted an ARP/CSLFRF Eligible Use Policy that explains the eligible uses of ARP/CSLFRF award funds and includes the Units process for reviewing and documenting eligibility determinations.
- **Authorization:** The County Manager, or staff as directed, has reviewed applicable Treasury guidance, including the Final Rule, and has trained staff to conduct initial eligibility reviews for all project or program requests.

- **Documentation:** Each department is encouraged to use the SOG's Sample Eligibility Worksheet to document the review process. This documentation is retained for the five-year record retention period. The County Manager, or such employee as directed, is responsible for overseeing compliance with documentation and record retention requirements.

Communication and Monitoring:

Management will communicate eligibility requirements and project determinations internally to staff and externally to community members and stakeholders. Management will periodically review a sample of eligibility determinations to ensure that documentation is being maintained and that the supported projects are eligible.

Allowable Costs/Cost Principles, 2 CFR §200.400 to §200.476

Overview:

The Uniform Guidance Cost Principles provide guidance on how to charge specific items of cost to a federal award. A written Allowable Cost/Cost Principles policy is required for compliance with 2 CFR 200 § 202.

Cost items charged using Revenue Replacement ARP/CSLFRF funds are subject to an allowable cost review. Cost items charged under the COVID-19/Negative Economic Impacts and Infrastructure Investment categories are subject to additional compliance requirements, including the Selected Item of Cost review. See Final Rule FAQ 13.15.

Objectives:

1. Ensure all costs charged to the federal award are allowable as defined in the Uniform Guidance, Subpart E- Cost Principles.
2. Consistently apply local policies to both federally financed and non-federally financed activities.
3. Treat costs consistently as direct or indirect costs.
4. Adequately document evidence of allowable cost review and other compliance requirements as necessary.
5. When applicable, appropriately charge indirect costs using either the Negotiated Independent Cost Rate Agreement (NICRA) or the de minimis rate of 10 percent

Control Activities:

- **Policy:** The Unit has adopted an Allowable Cost/Cost Principles Policy, as required by 2 CFR 200.302.
- **Segregation of duties:** When possible, duties are segregated between those who initiate, approve, and record financial transactions.
- **Training:** Management trains staff to conduct an allowable cost review in compliance with the UG Cost Principles. (See Cost Principles Policy for specific compliance requirements.)
- **Documentation:** The Finance Officer shall ensure that documentation evidencing compliance with the Cost Principles is created and maintained through December 31,

2031. At a minimum, cost items will be reviewed for allowability prior to being charged to the federal award.

Communication and Monitoring:

Management shall ensure that staff are adequately trained to recognize allowable costs and associated compliance requirements for each eligibility category. Management shall periodically test the control activities by reviewing a sample of cost items charged to the ARP/CSLFRF award for allowability. Management will also test whether costs are charged to the proper project codes within the grant project ordinance.

Period of Performance (See Award Terms and Conditions)

Overview:

The Period of Performance covers the period of time the Unit may obligate and expend ARP/CSLFRF funds. ARP/CSLFRF funds must be used for costs incurred between March 3, 2021, and December 31, 2024. For a cost to be incurred, the funds must be obligated (e.g., contract executed/pre-audit stage). All obligated funds must be expended by December 31, 2026. Any unspent award funds must be returned to the Treasury.

Objective:

Ensure that all obligations and expenditures are incurred during the ARP/CSLFRF award's period of performance.

Control Activities:

- Management reviews obligation dates to ensure that all obligations are made for costs incurred between March 3, 2021, and December 31, 2024.
- Management trains staff to review obligation and expenditure dates on contracts, or when performing eligibility and allowable cost reviews.

Communication and Monitoring:

Management shall communicate pertinent dates, including the period of performance, to any staff responsible for obligating or expending federal award funds. Periodic testing by management will ensure that all obligations are incurred between March 3, 2021, and December 31, 2024.

Procurement, Suspension, and Debarment, 2 CFR § 200.317 to §200.327

Overview:

Expenditures of ARP/CSLFRF funds under the revenue replacement category are exempt from federal procurement. When expending ARP/CSLFRF funds in other expenditure categories, the unit is required to adopt *written* procurement procedures and follow all federal procurement rules outlined in the Uniform Guidance (2 CFR § 200.318–§200.327) as well as its own internal policies. Where established local or state rules are more strict than federal rules, the recipient must follow the most restrictive rule.

Objectives:

The Unit recognizes it must satisfy the minimum federal procurement requirements, as follows:

1. Adopt a written procurement policy that considers the procurement standards in § 200.318, which includes bidding contracts in compliance with federal bidding thresholds, oversight of contractors' performance, and maintaining records to document the history of procurements.
2. Provide full and open competition in conducting procurements, consistent with the standards outlined in § 200.319 and § 200.320, which allow for non-competitive procurements only in limited circumstances.
3. Comply with the requirements of § 200.320(a) when using the micro-purchase and small purchase methods of procurement.
4. Use the sealed bids method for procurement contracts exceeding the simplified threshold. Utilize the competitive proposals method when sealed bidding is not possible.
5. Ensure noncompetitive procurement methods meet the conditions set forth under § 200.320(c).
6. Perform a cost or price analysis for every procurement action in excess of the simplified acquisition threshold, including contract modifications.
7. Pursuant to 2 CFR 200.319(b), if a firm assists in the development or drafting of specifications, statements of work, or bids or RFPs, the firm must be excluded from competing for the procurement.
8. Ensure that all contracts include the applicable contract provisions required by § 200.327 and described in Appendix II of 2 CFR 200.
9. Verify that a contractor is eligible by reviewing the suspended and debarred list on SAM.gov.
10. Restrict access to sensitive contractor information, such as Social Security numbers or federal tax ID numbers.

General Procurement Control Activities:

- Procurement Policy: The Unit maintains documented procurement procedures that are consistent with the standards outlined in § 200.317 through §200.327. This policy contains detailed processes and control activities for procurements made with federal funds.
- The Board of Commissioners must approve the following types of contracts:
    - Construction Contracts (Does not include Design-Build)
    - Architectural, Engineering, Surveying Contracts over $50,000.00
    - Service Contracts
    - Grant Agreements over $5,000
- The County Manager, or such employee as directed, is responsible for monitoring and documenting the performance of a contract for compliance with contract terms, conditions, and other specifications.
- Prenumbered purchase orders are used.
- A pre-audit certificate that is signed by the Finance Officer is attached to all contracts

and purchase orders.

- Ensure purchasing forms have multiple copies so other departments, such as receiving and accounts payable, can be notified of the authorization.
- Micro-purchases may be awarded without soliciting competitive quotes if a determination is made that the price is reasonable.
- Cost items shall be reviewed for allowability pursuant to the review process set forth in the Allowable Cost Policy.
- The County Manager, or employees so as directed, is responsible for identifying qualified vendors and rotating purchases made under the micro-purchase threshold among different suppliers. Management shall periodically check compliance with this control activity.
- The County Manager, or employee so as directed, shall verify that contractors are not on the suspended or debarred list. A screenshot of the record check shall be maintained.
- Access to sensitive contractor information, such as Social Security numbers or federal tax ID numbers, is restricted.

Segregation of Duties:

- Duties are segregated between authorization, custody, record-keeping, and reconciliation.
- The person who sets up new contractors in the accounting system or edits information on existing vendors (record-keeping) is not the same as the person writing the checks (authorization).
- Reconciliations are performed by an employee who does not have record-keeping duties.
- Invoices and other supporting documentation are thoroughly reviewed prior to the invoice being approved (e.g., compare the receiving or packaging slip against the authorization).

Documentation:

Documenting the history of procurements is a top internal control priority for the Unit. All request personnel shall be trained on documentation and record retention policies. [Ideally, management will require the use of standard forms and templates for purchase orders, contracts, requests for proposals/bids, cost/price analyses, bid evaluation, etc.]

- Bid documents shall reflect all steps in the procurement process, including:
    - Bid specifications and proof of advertisement (if required)
    - Rationale for the selected method of procurement
    - Bid Submissions
    - Evaluation criteria
    - Basis for contractor selection or rejection
    - Justification for lack of competition, when applicable
    - Basis for award cost or price
    - Contract agreement, including required UG contract clauses
- Source documentation relating to procurements must be retained and should include sufficient details to support the transaction, including:

- Cost and quantity of items purchased
- Model numbers
- Purchase orders with a pre-audit certificate
- Personnel who authorized the sale, if applicable

- All records shall be maintained for a period of five (5) years after the ARP/CSLFRF period of performance (through December 31, 2031).

Communication and Monitoring:

Management shall ensure purchasing and finance staff understand federal procurement laws. Additional training shall be provided as necessary. Management will periodically review purchase orders and contracts to ensure that all charges are accounted for in the period in which the cost occurred and fall within the period of performance.

Property Management, 2 CFR §200.310 to § 200.316

Overview:

Except for property, supplies, or equipment acquired using revenue loss funds, the unit must follow the applicable provisions of the Uniform Guidance regarding property standards (2 CFR 200.310–316), subject to the requirements set out in FAQ 13.16.

Per FAQ 13.16, during the period of performance, the Unit may use property, supplies, or equipment purchased with ARP/CSLFRF funds for a purpose other than the purpose for which the initial purchase was made, provided the new use is consistent with another eligible use.

After the period of performance, the Unit is more limited in how it may use the property purchased with ARP/CSLFRF funds.

Objectives:

1. Ensure real property, personal property, supplies, and equipment are used in compliance with the UG property standards (2 CFR 200.310– 316), and subject to the requirements set out in FAQ 13.16.
2. Ensure documentation is maintained to substantiate any determination on whether the use of an asset is authorized for a particular purpose during and after the award period of performance.
3. Establish adequate safeguards to prevent loss, damage, or theft of property.
4. Follow adequate maintenance procedures to keep equipment in good condition.
5. Ensure proper disposition of real property and equipment in accordance with § 200.311(c) and § 200.313 (e).

Control Activities:

- **Insurance Coverage:** Purchase equivalent insurance coverage for real property and equipment as is provided to other property owned by the Unit (2 CFR § 200.310).

- **Property Management Policy:** The Unit has adopted a Property Management Policy that sets forth property management processes, including procedures for record-keeping, reporting, and disposition responsibilities for real and personal property.
- **Real Property Reporting:** The County Manager, or employee so as directed, shall oversee the annual reporting requirements for any real property or personal property acquired with federal awards funds. Standard Form 429 shall be used to report real property and the Standard Form 428 shall be used to report tangible personal property, including equipment.
- **Equipment Management:** The Unit has procedures for managing equipment, whether acquired in whole or in part under a federal award, until disposition takes place. The Unit will, at a minimum, meet the following requirements:
    - Maintain equipment records that include a description of equipment, serial number/model number, source of funding, acquisition date, location and condition of equipment, u nit acquisition cost, and final data, including date of disposal, sales price, and method used to determine fair market value (§ 200.313(d))
    - Ensure adequate safeguards to prevent loss, damage, or theft of property. Such safeguards may include attaching property tags to federally owned equipment that includes the FAIN. Any loss, damage, or theft will be investigated (§ 200.313(d))
    - Regular maintenance will be performed to keep the property in good condition.
    - A physical inventory of equipment will be performed, and the results reconciled with the property records, at least once every two years.
    - If the Unit is authorized or required to sell equipment, proper sales procedures will be used to ensure the highest possible return.

Communication and Monitoring:

Management will train employees to understand the various compliance requirements set forth in the Uniform Guidance property management standards. Periodic testing of established controls shall be performed to ensure that all reporting and property management requirements are satisfied for both real property and equipment.

Subrecipient Risk Assessment and Monitoring, 2 CFR §200.331 to §200.333

Overview:

Expenditures of revenue loss funds are exempt from compliance with this section. See Final Rule FAQ 13.15. Each unit must design its own system of internal controls over subrecipient selection and monitoring that meet the requirements set forth in 2 CFR 200.331-333.

Objective:

Ensure compliance with requirements set forth in the Subaward Policy, which sets forth the UG compliance requirements in 2 CFR 200.331-333.

Control Activities:

- The Unit has adopted a Subaward Policy. The policy outlines processes and control activities for the selection and oversight of subrecipients.
- Subrecipient agreements are reviewed and approved by knowledgeable staff to ensure all compliance requirements are captured and that all required elements set forth in 2 CFR § 200.332 are included.
- Management tracks subaward notifications and maintains copies of executed subaward agreements.
- Management conducts subrecipient risk assessments and approves individual subrecipient monitoring plans.
- Management requires a standard template to document all subrecipient agreements that includes the required elements outlined in the UG.
- Supervisors periodically reconcile subrecipient monitoring plans with actual monitoring activities that have been undertaken to ensure monitoring occurs as scheduled.
- Segregation of duties exists between those monitoring a subrecipient and those approving the conclusions regarding the subrecipient's compliance.

Communication and Monitoring:

Management shall be responsible for communicating the compliance requirements and specific award terms and conditions to subrecipients. Management will ensure that external stakeholders are apprised of any subaward agreements executed using ARP/CSLFRF funds and the intended purpose of the supported program. Management shall conduct ongoing monitoring to ensure staff select eligible subrecipients and is adequately monitoring each subrecipient's compliance with the terms set forth in the subaward agreement.

Program Income, 2 CFR § 200.307

Overview:

Program income relates to gross income earned from expenditures of federal awards, such as income from fees for services performed, the use or rental of property acquired with program funds, and for the sale of items fabricated under the program. Program income is only triggered when income will be earned under the COVID-19/Economic Impacts Category or for income earned on a water/wastewater infrastructure project. When program income is earned, it is added back to the total ARP/CSLFRF award allocation.

Objectives:

1. Separately track and account for program income during the ARP/CSLFRF award's period of performance.
2. Expend program income on eligible projects and programs during the period of performance (program income is added to the total ARP/CSLFRF award).

Control Activities:

- On a monthly basis, recorded program income is reconciled with supporting documentation, such as loan ledgers and other accounting records.
- Program income is separately tracked and accounted for within the grant project ordinance.
- Management ensures program income is added to the total ARP/CSLFRF award and used to support eligible projects and programs.
- Individuals who collect cash or other receipts are different from those who deposit receipts, generate invoices, record general ledger activity, and reconcile bank statements.

Communication and Monitoring:

Management shall identify program income requirements and communicate compliance requirements to staff. Management shall periodically review accounting records to ensure program income is separately accounted for during the award period of performance.

RESOLUTION
ADOPTING THE BUNCOMBE MADISON REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Madison County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to drought, extreme heat, hailstorm, hurricane and tropical storm, lightning, thunderstorm wind/high wind, tornado, winter storm and freeze, flood, hazardous material incident, and wildfire; and

WHEREAS, the County of Madison desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Article 5, Section 160D-501 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*) which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000, as amended, states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS the County of Madison has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations and at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management, and that the plans have been updated in accordance with federal laws including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; the National Dam Safety Program Act, as amended; as required under regulations at 44 CFR Part 201, and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; and

WHEREAS, it is the intent of the Board of Commissioners of the County of Madison to fulfill this obligation in order that the County of Madison will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting Madison County;

NOW, THEREFORE, be it resolved that the Board of Commissioners of the County of Madison hereby:

1. Adopts the Buncombe Madison Regional Hazard Mitigation Plan.

2. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted this the 12th day of May 2026.

Michael Garrison, Chairman
Madison County Board of Commissioners

Attest:

Mandy Bradley, Clerk
Madison County Board of Commissioners

Certified by: _____ (SEAL)

Date: _____

Resolution Asking HCA CEO Sam Hazen To Engage Directly With Stakeholders In Western North Carolina

WHEREAS, Mission Health, which includes Mission Hospital in Buncombe County and five satellite hospitals in Transylvania, Macon, Jackson, Mitchell, and McDowell Counties, is the healthcare backbone of Western North Carolina; and

WHEREAS, Mission Hospital is the only Level I trauma center west of Charlotte and only tertiary care hospital in the 18 westernmost counties; and

WHEREAS, for profit, publicly-traded HCA bought nonprofit Mission Health in 2019 and quickly made significant changes, including reducing Mission Hospital staff by the hundreds, closing primary care practices, and reducing many services previously offered; and

WHEREAS, hundreds of long-serving and highly skilled nurses and physicians, as well as numerous physician practices, have left Mission Health and especially Mission Hospital; and

WHEREAS, due to these staffing reductions and other management decisions, Mission Hospital has been cited by the federal Centers for Medicare and Medicaid Services (CMS) for Immediate Jeopardy in 2021, 2024, 2025, and 2026; and

WHEREAS, Mission Hospital was found to have violated the federal Emergency Medical Treatment and Labor Act in 2024 and 2025; and

WHEREAS, other hospitals in the Mission Health system have also experienced regulatory censure, including Mission McDowell Hospital and Blue Ridge Regional Hospital in Spruce Pine being cited for Immediate Jeopardy in 2021 and 2023, respectively; and

WHEREAS, HCA has failed to provide sufficient resources and support for its staff, has failed to act on recommendations from nurses, and has created a culture in which doctors, nurses and staff are hesitant to raise quality of care concerns with management; and

WHEREAS, Mr. Sam Hazen, CEO of HCA, said at the time of purchase: "We are excited that Mission Health chose to be part of the HCA Healthcare family. We look forward to investing in western North Carolina and ensuring Mission Health's 133-year tradition of caring continues for years to come. This is a model partnership and one we hope will be replicated to benefit many similar communities."; and

WHEREAS, due to HCA's management, Mission Health's tradition of caring has been severely impaired; and

WHEREAS, HCA leaders, including Mission CEO Greg Lowe, have not met with community members at public forums or meaningfully engaged community stakeholders to discuss conditions at Mission Hospital; and

WHEREAS, HCA and Mission Hospital are not transparent or accountable to our community.

NOW THEREFORE, we call on Mr. Sam Hazen, as the leader of HCA, to come to Western North Carolina and meet with elected officials, healthcare advocates, and other community leaders, be

accountable for HCA's decisions at Mission Health, and engage in a collaborative and transparent dialogue to develop a plan for long term, permanent improvement at Mission Hospital and throughout the Mission Health system.

Adopted this the 12th day of May, 2026.

Michael Garrison, Chairman
Board of Commissioners

ATTEST:

Mandy Bradley, Clerk

Attachment 3.1

Madison County Commissioners Meeting

Public Comment

May 12, 2026
7:00pm

Madison County Courthouse Temporary Facility

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3 Minute Time Limit

----- Public Comment Sign-In Sheet -----

	Name	Signature
1.	Robin Chandler	Robin Chandler
2.	MARY GIBSON	Mary K Gibson
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EMS Week Proclamation

To Designate the Week of May 17-23, 2026, as Emergency Medical Services Week (EMS Week)

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services fills healthcare gaps by providing important, out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

NOW, THEREFORE, The Madison County Board of Commissioners, in recognition of this event do hereby proclaim the week of May 17 - 23, 2026, as **EMERGENCY MEDICAL SERVICES WEEK** with the the 52nd anniversary of EMS Week theme being ***EMS WEEK:*** **Improving Outcomes Together,** the Board of Commissioners' encourages the community to observe this week with appropriate programs, ceremonies, and activities in honor of the EMS profession and the essential service it provides.

Michael Garrison, Chairman
Madison County Board of Commissioners

ATTEST:

Mandy Bradley, Clerk
Madison County Board of Commissioners

Madison County
Board of Commissioners

Attachment 7.1

Budget Amendment #10
May 12, 2026

Description	Line Item	Debit	Credit
Tax Administration			
2015 Ad Valorem	10.3100.2015		$ 306.00
2016 Ad Valorem	10.3100.2016		$ 80.00
2017 Ad Valorem	10.3100.2017		$ 150.00
2019 Ad Valorem	10.3100.2019		$ 730.00
2021 Ad Valorem	10.3100.2021	$ 1,000.00	
2022 Ad Valorem	10.3100.2022	$ 1,000.00	
2023 Ad Valorem	10.3100.2023		$ 6,000.00
2024 Ad Valorem	10.3100.2024		$ 23,000.00
Interest	10.3100.1700		$ 25,000.00
Capital	10.4140.5000	$ 7,500.00	
Contracted Services	10.4140.1990		$ 42,000.00
GIS			
Capital Equipment	10.4142.5100	$ 42,000.00	
Professional Services	10.4142.1990	$ 10,700.00	
Economic Development			
Product Development	10.4356.6110		$ 15,000.00
Economic Match	10.4356.6120		$ 15,000.00
Marketing	10.4356.6130		$ 15,000.00
Library			
Donations	10.3611.4116		$ 75.00
Donations	10.3611.4116		$ 97.00
Library Dues	10.3611.4100		$ 186.02
Erate Reimbursement	10.3611.4445		$ 1,619.19
Harry Ditmore Fund	10.3611.5900		$ 26.88
Friends of the Library	10.3611.4420		$ 4,255.61
Copy Machine	10.6110.2620	$ 1,000.00	
Capital Equipment	10.6110.5100	$ 6,000.00	
Binding and Processing	10.6110.3430	$ 500.00	
Library Operations	10.6110.5600	$ 4,335.26	
Travel	10.6110.3110	$ 424.44	
Register of Deeds			
Register of Deeds Fees	10.3418.4100	$ 59,445.00	

Adjust to actual

DSS					
Salaries	10.5310.1210			$	10,915.00
Temp Salaries	10.5310.1260	$	10,915.00		
SAA& SAD CTY	10.5421.6720	$	50,000.00		
Payments	10.5431.6760			$	76,250.00
Title IVE Pay	10.5441.6750	$	25,000.00		
Foster Care	10.5442.6750	$	1,250.00		
Capital	10.5310.5000	$	31,400.00		
Purchase of desktops					
Parks and Recreation					
Facilities and Programs	10.6110.4000	$	100,000.00		
For FY27					
Board of Elections					
Temp Salaries	10.4170.1260			$	25,000.00
Office Supplies	10.4170.2610			$	4,900.00
Capital Equipment	10.4170.5100	$	29,900.00		
Finance					
Public Official Liability	10.4110.4560			$	10,000.00
Interest	10.3831.4910			$	438,900.00
Sale of Property	10.3835.4816			$	8,349.00
Elderly Subsidy	10.5211.8110			$	22,000.00
Sheriff's Office					
Gun Permits	10.3431.2500			$	3,000.00
Civil Process Fees	10.3431.2800			$	2,500.00
Outreach	10.3431.2900			$	3,156.00
Housing Inmates	10.3431.3010			$	156,850.00
Drug Tax	10.3431.3620			$	1,700.00
Vehicle Impound	10.3431.8100			$	175.00
NCIC	10.3431.8260			$	12,500.00
Salaries	10.4310.1210	$	31,855.00		
Overtime Salaries	10.4310.1300			$	31,885.00
Inmate Medical	10.4310.1930	$	55,000.00		
Janitorial Supplies	10.4310.2110	$	6,500.00		
Uniforms	10.4310.2120	$	17,000.00		
Feeding Inmates	10.4310.2210	$	7,088.00		
Motor Fuels	10.4310.2510			$	10,000.00
Office Supplies	10.4310.2610	$	2,500.00		
Electricity	10.4310.3310	$	24,000.00		
Water	10.4310.3340	$	2,000.00		
Building Maintenance	10.4310.3510	$	15,000.00		
Vehicle Maintenance	10.4310.3530	$	21,637.00		

Outreach	10.4310.4800	$	3,156.00		
Capital Equipment	10.4310.5110	$	36,000.00		
Cooperative Extension	10.4950.5100	$	10,000.00		
Capital Equipment					
Health Dept					
Public Health WF	10.5110.6117			$	14,910.00
Salaries	10.5110.1210	$	12,100.00		
FICA	10.5110.1810	$	926.00		
Retirement	10.5110.1820	$	1,736.00		
Unemployment Ins	10.5110.1850	$	121.00		
Worker Comp	10.5110.1860	$	27.00		
General Grants	10.3513.7000			$	2,500.00
General Grants	10.5110.7000	$	2,500.00		
Public Health WF 117	10.3438.2500			$	17,868.00
Public Health WF 117	10.5110.6117	$	17,868.00		
General Grants-CARA	10.3513.7000			$	2,400.00
General Grants-CARA	10.5110.7000	$	2,400.00		
Transportation					
Passenger Donations	10.3452.5110			$	500.00
Employee Training	10.4522.3950	$	500.00		
Maintenance					
Building Maintenance	10.4261.3510	$	77,000.00		
Jail	10.4261.4100	$	125,500.00		
Revaluation Fund					
Transfer from GF	10.9900.0025	$	150,000.00		
Transfer from GF	25.3981.9800			$	150,000.00
Revaluation Fund	25.4100.1990	$	150,000.00		
Education/Schools					
Repair and renovation Fund	10.5911.6340	$	77,533.39		
Repair and renovation Fund	10.3591.000			$	77,533.39
40/42 Funds	10.5911.7000	$	1,333,077.00		
Fund Balance	10.2990.0000			$	1,333,077.00
Sales Tax					
1/4 cent sales tax	10.3232.3115			$	51,338.24
Education/Schools					
1/4 cent sales tax	10.5911.7200	$	51,338.24		
Contingency	10.7000.0000				

Land of Sky Regional Council Award Notice

Type of Award: __X__ Sub-Award _____ Purchase of Goods & **Service**	**Contract No:** __X__ New _____ Modification
Madison County Public Libraries	**Land of Sky Regional Council**
Madison County Libraries 1335 N. Main St. Marshall, NC 28753	**Land of Sky Regional Council** 339 New Leicester Hwy, Suite 140 Asheville, NC 28806
1. **TIN/EIN:**	**Source of Funding:** Prime Sponsor: ARC - Growing Digital Opportunities in WNC Federal Aid Number: CFDA: **Federal Provisions Applicable:** __x__ *[if marked, **Federal Funds** clause is included in compliance with 2 CFR Part 200]*
2. **DUNS:**	
Proposal/Project Title: **Community Tech Events**	
Congressional Districts: Awardee: NC 11 Awardee Performance Area: NC 11	4. **Funding Information/Period of Performance:**
	a. Amount Funded this Action: **$6,250**
	b. Amount Cost Share: N/a
	c. Total Funds: **$6,250**
	d. Start Date: **April 10, 2026**
	e. End Date: **December 1 2026**

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Signature: Mike Blount **Finance Officer: Mike Blount**	**Date:** 04-02-2026

Awardee	Land of Sky Regional Council
Principal Contact: Name: Kim Bellofatto Phone: 828-649-3471 Email: kbellofatto@madisoncountync.gov	**LOSRC Department Director:** Name: Erica Anderson Phone: 828.251.7442 **Initial:** Email: erica@landofsky.org
Fiscal Officer: Name: Kim Bellofatto Phone: 828-649-3471 Email: kbellofatto@madisoncountync.gov	**LOSRC Financial Officer:** Name: Mike Blount Phone: 828.251.6622 Email: nathan@landofsky.org
Send Payment to: 1335 N. Main St. Marshall, NC 28753	**Send Invoices to:** Accounts Payable Land of Sky Regional Council 339 New Leicester Hwy, Suite 140 Asheville, NC 28806

The undersigned hereby certifies further that:

- He or she is a duly authorized representative of the Entity named herein;
- He or she is authorized to make, and does hereby make, the foregoing certifications on behalf of the Entity; and
- He or she understands that any person who knowingly submits a false certification in response to the requirements of G.S. 143-59.1and -59.2 shall be guilty of a Class I felony

Awardee	***Land of Sky Regional Council***
Signature: Michael Garrison	Signature: _____
Name: Michael Garrison Title: Madison County Commission Chair	Name: Nathan Ramsey Title: Executive Director
Date: 5/12/26	Date: _____

LAND of SKY
REGIONAL COUNCIL

Contract No. _____

MEMORANDUM OF UNDERSTANDING BETWEEN
LAND OF SKY REGIONAL COUNCIL
And **MADISON COUNTY PUBLIC LIBRARIES**
for the purpose of closing the digital divide in the region

This **AGREEMENT**, Entered on the _____ 2025, By and between the Land of Sky Regional Council of Governments (hereinafter referred to as the "Council") and Madison County Public Libraries (hereinafter referred to as the "Organization"); **WITNESSETH THAT:**

WHEREAS, the Council is empowered to grant $6,250 of funding from the Council's Digital Champion grant from NCDIT for support on region-wide digital literacy access through community tech events across Land of Sky's four counties;

WHEREAS, the organization has requested said help on grant goals;

WHEREAS, the Council and Organization desire to cooperate with each other in every way possible to the end that the proposed activities are carried out in an efficient manner:

NOW, THEREFORE, the parties here to do mutually agree as follows:

Purpose

This subgrant of funds to the organization will be used to host community tech events in Madison County, which will help the Council achieve its goals of expanding digital access and opportunities throughout the served region.

The Council hereby agrees to engage the Consultant, and both named entities agree to perform the work described in the "Scope of Work" in Attachment A in a satisfactory and proper manner.

Time of Performance

The Council Shall require that the establishment of service shall be no later than December 1st, 2026, and all required reports and documents submitted during the contract period stated above. The Organization is required to keep service for the project term.

Interest of Members, Officers, or Employees of the Council, Members of the Local Government, or Other Public Officials

No member, officer, or employee of the Council or its agents; no member of the governing body of the locality in which the program is situated; and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his or her tenure or for one year thereafter, shall have any financial interests, either direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this Agreement. Immediate family members of said members, officers, employees, and officials are similarly barred from having any financial interests in the program. The Council shall incorporate, or cause to be incorporated, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.

Nondiscrimination Clause

No person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination with any program or activity funded in whole or in part with funds available under the Housing and Development Act of 1974, Section 109.

Age Discrimination Act of 1975, as amended

No qualified person shall on the basis age be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives benefits from federal financial assistance.

Section 504, Rehabilitation Act of 1973, as amended

No qualified handicapped person shall, on the basis of handicap be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance.

E-Verify Provision

Pursuant to G.S. 143-48.5 and G.S. 147-33.95(g), the undersigned hereby certifies that the Contractor named below, and the Contractor's subcontractors, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system. E-Verify System Link: www.uscis.gov

Federal Funds

Since the source of funds for Contract is federal funds, the following federal provisions apply pursuant to **2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II** (as applicable), unless a more stringent state or local law or regulation is applicable: Equal Employment Opportunity (41 C.F.R. Part 60); Davis-Bacon Act (40 U.S.C. 3141-3148); Copeland "Anti-Kickback" Act (40 U.S.C. 3145); Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708); Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387); Debarment and Suspension (Executive Orders 12549 and 12689); Byrd Anti-Lobbying Amendment (31 U.S.C. 1352); Procurement of Recovered Materials (2 C.F.R. § 200.322); and Record Retention Requirements (2 CFR § 200.324).

Attachment A: Scope of Work

Madison County Public Libraries will create community tech events in Madison County for digital literacy programming in support of the Council's Digital Champion Grant

Curriculum topics may include but are not limited to:

- Smartphone and basic device use
- Internet navigation and online searching
- Telehealth access and use
- Email and online accounts
- Artificial intelligence (AI) basics and everyday use
- Cybersecurity, privacy, and online safety

Deliverables:

- 4 community tech nights with food, advertising, and other reasonable uses of funds to promote and make the event accessible, engaging, and useful in promoting digital literacy across Madison County.

Compensation:

- Billed at $1,562.50 per event.
- Total compensation is $6,250.00.